

Responses from the Hwb / Teams Parent Questionnaire



Question from parents and guardians	Answers provided by the school.
Have you been able to log in to Teams / Hwb? If not, what has stopped you from doing so	
Can't download it	The app can be downloaded via Apple or Android devices. Please ensure you have enough storage to download the app.
Haven't needed to	Teams will be used by every year group in the school.
We do not have a printer	You do not need to print the work that's set for your child. Pictures of work taken on your device can be added and uploaded to the assignments without having to print the documents.
What support would you need regarding Teams / Hwb?	
Clarification on whether it's being used regardless of self-isolation periods.	Yes, the children will be using Hwb and Teams in their lessons to develop their skill set. Homework is now distributed through the Teams platform too.
Enabling the 'chat' function that exists in Teams would allow parents to send work directly to the teacher and contact them directly with any questions.	Under Posts, you can ask questions regarding the work set by the teachers. We will only be using the chat section in the toolbar when we are on live streaming calls. Any queries about any other matter other than the class work can be made by email or phoning the school office Please ensure that the work is uploaded via the assignment to ensure that only the pupil, parent and teacher can see the work (Children's work will then be private, not public).
If we were to go into another lockdown sometime, lessons via teams would be helpful or a daily catch up with the teacher & other pupils to stay in touch face to face.	This has been offered to children who have had to self-isolate for a fortnight as a year group and has been very successful.
We only have access to teams on my phone so if isolating, children will need to take it in turns to work and we only have a small screen to work on. Also some links do not open on a mobile.	Where possible, staff will set a pdf version of the work too to ensure it can be opened! Children are welcome to do their work on paper and pictures of the work could be uploaded to the children's assignments. This will limit the amount of children needing the device at once. If the class or school year is self-isolating, then the school is prepared to provide a laptop if there is a technological problem with the pupil/family.
Videos explaining work set out in both Welsh and English.	A letter with the links for tutorials have been previously posted via Parentmail and you can access them under the school website or on the following link; https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home Please use the following link to access Tutorials in Welsh; https://sites.google.com/hwbcymru.net/hwb-a-teams-sant-curig/home
Uploading the work is problematic. The online work is not working, I would welcome hard copies so we continue to have him hand submit the work.	Due to the current Pandemic, we are limiting exchange of resources by hand and therefore Teams will be used to issue homework.
Updates of when homework goes on there and how to put children's work on there once they have done it	Once you download the app, you can set your phone to receive notifications when assignments are posted.

	<p>Please access tutorials on how to complete assignments on the school website or on the following link; https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home</p>
<p>Occasional translation if required Step by step guide - how to log in and where to find work.</p>	<p>Please visit the following web page https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home</p>
<p>Not sure if we're still doing teams for B1. Is it Teams homework and book bags homework or just one?! Is there a teacher monitoring the Hwb for the class?</p>	<p>Homework grids are given at the beginning of every half term. In the Foundation phase, book bags or a language task are given every Friday and due in the following Wednesday. Yes, the class teacher will be monitoring Hwb and the class Teams page.</p>
<p>Maybe a little video to help navigate the app More instruction on how to use the apps/ teams application.</p>	<p>Please find instructions on how to navigate the app on our school website, or on the following link; https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home</p>
<p>It isn't the easiest to navigate and work out where to find things once you are logged in. Locating content - for example I understand there are lots of Welsh books, but I can't seem to find them.</p>	<p>We appreciate this. Children have weekly lessons on Teams and therefore know how to access the work themselves. To discover Welsh books, please follow the following steps:</p> <ul style="list-style-type: none"> • Log onto Hwb • Press the J2easy icon • Select 'files' • Go to 'shared files' on the left hand side • Click on the 'Ysgol-Sant-Curig' folder and you will find a variety of Welsh and English books, apps and videos.
<p>Don't know how to use Teams</p>	<p>Please visit the following web page; https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home</p>
<p>I didn't realise my daughter was supposed to be working through the first homework sheet? No clear dates when it is supposed to be completed? No feedback to the parents either? Am I just supposed to let my daughter do it? I don't use Teams to check anything I leave that to my daughter, am I supposed to be communicating via Teams also as a parent?</p>	<p>There will be an end date to the assignment. Homework grids are given at the beginning of every half term. When a new assignment is given, it will be displayed under the 'Posts' section on Teams. It is possible to set your phone to receive notifications when new assignments are given. Feedback will be given at the end of the assignment date.</p>
<p>Instruction in some of the homework's are sometimes very vague and not concise</p>	<p>The teachers explain everything to the children in class before the tasks are given. Homework is given with an English explanation too. If you are unsure of a task, please ask via the 'posts' section in Teams.</p>
<p>I would like more information as a parent about expectations of what teachers expect the children to complete each week.</p>	<p>Homework is set as a 'homework grid' once every half term. Children complete the tasks over the half term. Work is uploaded to the assignment page. Foundation phase - Reading bags / language tasks are given every Friday and to be handed in the following Wednesday. Junior Department – Book bags / online books (after the Christmas holidays) are distributed every two weeks. Books to be handed back into school on the Monday of the second week in order to allow them to quarantine before being distributed again on the Friday.</p>
<p>A 'How to' letter explaining the steps needed to be taken.</p>	<p>A letter with the links to tutorials have been previously posted via Parentmail but you can also access the tutorials from the school website or on the following link;</p>

	https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home
Have you experienced any difficulties using Teams or Hwb? If not, put 'none'	
Yes, log on sometimes doesn't work. It's a lot to log on and try and monitor the work and figure out what's needed as well as the book bags etc, especially if parents are working during Covid. Things are more full on than normal. Book bags and home work sheets are easier with young children who don't have many IT and literacy skills.	Many of us are parents too and can sympathise with this. Teams and Hwb are used in order to develop the children's digital skills if we were to close as a school again. All contact made between the children and staff will then be online - through Hwb and Teams. Practice now will hopefully lead to a positive experience if a year group has to self-isolate.
Yes, unsure how to navigate around teams to locate my child's homework and assignments	Please visit the following web page to access tutorials; https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home
We have had log on problems, also at times the links to find the homework do not work meaning we are unable to access the work.	Please do not hesitate to contact the teacher via Posts if this is the case and a new link / a change in document type can be given. Thank you.
Yes difficulty uploading and editing documents with a chrome book	You are welcome to do the work on paper and upload the picture rather than the original document. We appreciate that technology can be a great thing but also comes with difficulties at times. Staff are flexible concerning the way in which the work is 'handed in' electronically during the Pandemic.
Uploading complete homework sometimes & wasn't able to find the previous homework assignment.	All previous assignments will be under the 'assignment' area of your child's Teams page.
Sometimes it isn't clear if we are supposed to add work to teams or the Hwb. We submitted via the Hwb but have had no feedback. Also a recent homework grid has been added to teams but not as an assignment so not sure where to add work privately if Hwb is not looked at by teacher as previously mentioned.	Homework grids are set as 'assignments' in order for you to 'hand in' work. As you say, work uploaded to posts is not private. It is important to note, that when an assignment is given, it also announces this via Posts. However, the homework needs to be 'handed in' via the assignment rather than through Posts.
I can open Teams/Hwb, upload photos and type and read messages. I cannot open assignments, as soon as I click on them to open Teams stops working.	Updates are sometimes needed. If this continues to be a problem and your child doesn't receive their work, then please contact the school.
Just find it rather complicated and not very organised when referring to how to find everything.	Work can be found under 'assignments' Work related questions are under 'posts'. Please press on the following link for further guidance and tutorials; https://sites.google.com/hwbcymru.net/hwb-and-teams-sant-curig/home
Sometimes we have to print and complete tasks because the documents could not be opened.	If you have any trouble with opening documents, then please don't hesitate to contact the teacher via the 'posts' section in the class Teams page. A pdf version of the work can also be handed out.
Do you have any questions or comments you'd like to share regarding Teams / Hwb?	
It would be great if we could get sent a prompt via email or Parentmail if there are new items put on there- eg when the kids have a new grid gwaith cartref to complete.	Homework grids are given at the beginning of every half term. When a new assignment is given, it will be displayed under the 'Posts' section on Teams. It is possible to set your phone to receive notifications when new assignments are given by clicking on the bell at the top of the Posts page.
Is the work handed in via the assignments part of Hwb/Teams marked or commented upon or should all work be uploaded to the general Teams page for the teacher to comment on?	Work will need to be handed in via the 'assignment' page. This ensures that it's only you and the teacher that see and access the work that you have uploaded. Feedback will be given after 'hand in' is submitted / assignment hand in date has expired. It is important to

	note that work will be marked when handed in through the assignment as this is private between the pupil and teacher. Work submitted under 'Posts' will not be marked as thoroughly as it is public.
If we were to go into another lockdown sometime, lessons via teams would be helpful or a daily catch up with the teacher & other pupils to stay in touch face to face.	Yes, Year 6 have already been in self-isolation as a bubble and daily live streaming lessons and catch ups via the Teams meeting page were given and were very successful.
I would like the option / function to be enabled so we could send our daughters work directly to the teacher without it being available to be seen by all other parents/pupils	If you attach the work to the assignment, only you and the teacher will be able to access / see the work. Only the Posts area is Public to other pupils and parents.
How do we submit some of the work- the links do the school get the work or do we need to screenshot the answers and email them over?	You submit the work to the assignment. There will be an 'add work' section where you can upload the work. You can also take a photo of the work and attach it in this area.
Is the information on each individual only shared with their schools?	Only members of the class Team's page have access to the general posts. Work is only shared between the pupil in question and their teacher / teachers.
Different suggestions to help children with additional learning needs	This will be arranged by the class teacher. Teachers differentiate work and ensure the children receive a challenge which is within their reach. Please contact the school directly if you believe the level of work is too difficult. Please watch the following link on how to further support your child; Microsoft tools that support children to read and write - YouTube
I would like a little more response to the homework on upload. I think this will encourage my child to do more!	Thank you. This has been noted and will be discussed with the staff during staff meetings. It is important to note that work will be marked when handed in through the assignment as this is private between the pupil and teacher. Work submitted under 'Posts' will not be marked as thoroughly as it is public.